



APPLICATION FOR ADMISSION TO KIDS FUN ZONE

ONLY FULLY COMPLETED APPLICATION FORMS WILL BE CONSIDERED

CHILD'S DETAILS			
Surname:	First Name:	Sex/circle: M/F	Date of Birth: _____ Age ___ Years
ID Passport Number:	Grade:	Home Language:	Nationality:
Religion:	Home Address where Child Resides:		
PARENT 1: Mom or Guardian			
Surname:	Home:	Title:	Relationship:
ID Number:	Passport Number:	Email Address:	Cell:
Home:	Occupation:	Employer:	Work Tel:
Home Address:			
Work Address:			
PARENT 2: Dad or Guardian			
Surname:	Home:	Title:	Relationship:
ID Number:	Passport Number:	Email Address:	Cell:
Home:	Occupation:	Employer:	Work Tel:
Home Address:			
Work Address:			
Hours Required: (If the child stays longer than required hours, normal hourly rate charges or part thereof will apply, to be paid on arrival).		Who will collect child? Relationship:	Name: What Time:.....
Transport Owners Name	Contact Details	Drivers Name	Contact Details
MEDICAL INFORMATION:			
Allergies:			
Chronic Medication:			

A FINE OF R50 FOR EVERY 10 MINUTES COLLECTED AFTER 17:30 and R100 FOR EVERY 10 MINUTES COLLECTED AFTER 17:40 and R150 FOR EVERY 10 MINUTES COLLECTED AFTER 18:00 WILL BE IMPOSED. NON - NEGOTIABLE!

Signature (Parent/Guardian 1: _____ nt 2) : _____

Date: _____



APPLICATION FOR ADMISSION TO KIDS FUN ZONE

CONTACT MRS CASSIEM: 081 270 3747

INCOMPLETED FORMS WILL NOT BE ACCEPTED

Date of Birth:		Learners Name:	
Start Date:		Application Number:	
PAYMENT DATE?		PAYMENT PLAN?	
PLAN A: Monthly over 12 months:	PLAN B: Paid over 10 months:	PLAN C: 4 Payments	

IMPORTANT - PLEASE NOTE

The following **CERTIFIED** supporting documents must be submitted with the application form:

CERTIFIED Copy of both parents ID Documents or Passport

CERTIFIED Proof of Residence (ie. recent accounts, utility bill, etc.)

CERTIFIED Foreign Citizens (ie. certified copies of residency & permit documents Home affairs/embassy)

Proof of employment (ie, recent pay slip or employment letter)

2 ID photos of each parent/guardian

2 ID photos of Child

1 ID photo of the driver or person other than parent who will collect

Copy of 3 months Recent bank Statements

Proof of Payment upon approved Application

Once the Application form and all supporting Documents are all completed and proof of payment submitted, the child will be admitted to Aftercare.

PLEASE BE ADVISED THAT THIS IS A BINDING CONTRACT AND YOUR SIGNATURE IS ACKNOWLEDGEMENT TO

INFO SUPPLIED AS TRUTHFUL AND ACCURATE AND AN AGREEMENT TO THE T's AND C's.

CERTIFIED Supporting Documents Received FOR OFFICIAL USE ONLY	
CERTIFIED Copy of both parents ID Documents or Passport	
CERTIFIED Proof of Residence (ie. recent accounts, utility bill, etc.)	
CERTIFIED Foreign Citizens (ie. certified copies of residency & permit documents Home affairs/embassy)	
Proof of employment (ie, recent pay slip or employment letter)	
2 ID photos of each parent	
2 ID photos of child	
1 ID photo of the driver or person other than parent who will collect	
Copy of 3 months Recent bank Statements	
Proof of Payment upon approved Application	

CONFIDENTIALITY AND PROCESSING OF INFORMATION

The Aftercare takes all reasonable steps to :

Adhere to and treat all personal info as strictly as possible

I/WE hereby

- 1. Confirm that all personal info and consent herein to KFZ is provided and is true and correct.
- 2. Acknowledge that all personal info constitutes and indefinite, unconditional consent to the processing of such info. I hereby consent to the Aftercare processing the info herein contained, which includes but is not limited to conducting screening checks on my credit history
- 3. Indemnify the Aftercare against any liability that may result from the processing of my personal info, which includes but is not limited to the unintentional disclosure of my personal info and reliance on accurate info provided to the Aftercare.

PARENT 1 / GUARDIAN NAME & SURNAME _____

PARENT 1 / GUARDIAN SIGNATURE: ----- DATE: -----

PARENT 2 / GUARDIAN NAME & SURNAME: -----

PARENT 2 / GUARDIAN SIGNATURE: ----- DATE: -----

WITNESS NAME AND SURNAME _____

WITNESS SIGNATURE _____ DATE: -----

PAYMENT PROCEDURES AND CONDITIONS:

1. The monthly fee is subject to annual increases and is for closure 15:30pm the day before a public holiday as well as closure on the last day of each school term. The first month you will pay an additional advance payment (amount to differ as per hours in contract) which covers the one month's written notice period starting from the date of the next payment due date, Banking details will be made available soon.

2. To the extent, allowed by law all fees are NON REFUNDABLE, We therefore request parents to be certain before entering into this agreement.

3. Fees are payable over a 12(twelve) month period, 10 month period and 3 month period which includes January and December. Termly and annual payments will attract discounted rates if paid by deadline indicated on the payment plan breakdown

4. Fees are to be paid IN ADVANCE monthly by the 1st (First) of each month. All Aftercare fees are charged for 12 months.

5. Fees are non-refundable, nor shall any amount be set off (discounted) should your child be absent or leaves earlier for whatsoever reason. (Fees to be paid for the full duration agreed upon regardless if the child was there for 5 minutes or the full hour/s).

PAYMENTS METHODS

1, All payments must be paid via EFT, via internet banking or cash paid in class. NO CASH TO BE DEPOSITED INTO BANKING ACCOUNT. Reason being, it's too costly, rather pay directly to Aftercare staff.

2. Once monthly payments are made, please supply Aftercare staff with the certified copy thereof for our records.

3. Please note to use your child/ children's name and surname as the reference, every month the payment is made.

4. Banking details will be provided upon receipt of acceptance.

UNDERTAKING TO PAY THE AGREEMENT

It is hereby agreed that I/We/ the Parent(s) Guardians of the concerned Child (ren) shall have joint responsibility and liability for monthly payments as well as any additional charges relating to his/ her admission to the Aftercare.

MOTHER PARENT 1	
Print Name of Mother/Guardian	ID Number/Passport Number
Signature of Mother/Guardian	Date of signature
FATHER PARENT 2	
Print Name of Father/Guardian	ID Number/Passport Number
Signature of Father/Guardian	Date of signature
IF a company or third party is responsible for paying the monthly fees, please indicate with a supporting letter of confirmation on a letterhead.	
Print name of Company or third party responsible for paying the account if different to above details.	

KIDS FUN ZONE
Acknowledgement of Debt

1. By entering into this agreement, I/We confirm that I/We understand our financial obligation to the Aftercare and agree to be legally bound to pay the prescribed Aftercare Fees as well as additional charges relating to my child/ren's admission to the Aftercare. I/We commit to all undertakings and accept all responsibility for monies due according to the Agreement set out in this Document, as well as the terms and conditions listed in the General information.
2. All Children must be collected by 17:20 promptly. We request Parents and Caregivers to respect this policy as any time hereafter is outside the Staffs' working hours. They also have to travel home and have families to attend to as well. Any Parent/Caregiver failing to adhere to this agreement, will be issued with a penalty of R50 for every 10 minutes collected after closing time, and R100 for every 10 minutes after 17:40 till R150 thereafter. Payment of the penalty sum will have to be added to monthly fee and must be made before the next fees payment due date.
3. I/We acknowledge that the Aftercare fees are to be paid monthly in advance and that the facility exists for the sole benefit of kids and needs to be paid for on time if we wish to benefit from this facility.
4. I/We acknowledge that should any of the above mentioned installments not be paid on the due date, your child/ren will not be accepted into Aftercare unless the fees are paid and will unfortunately be sitting outside on the pavement.
5. I/We chose the contact details set out in the Application form for all correspondence, and communication from the Aftercare to be sent.
6. I/We acknowledge that one month's written notice or the equivalent fee is required before the withdrawal of any child from the Aftercare .
7. I/We confirm that all the particulars that I/We have given is to the best of My/Our knowledge, full, true and accurate at the time of application.
8. I/We agree to the terms and conditions listed in the KIDS FUNZONE General Information document.
9. The fees charged are compulsory and decided upon by the NEW MANAGEMENT.

CHILD'S FULL NAME & SURNAME: -----

MOTHER/ GUARDIAN (PARENT 1) SIGNATURE: -----

DATE: -----

FATHER/ GUARDIAN (PARENT 2) SIGNATURE: ----- DATE: -----

PLEASE NOTE: THE AFTERCARE IS A SEPARATE ENTITY (PRIVATELY RUN) and HAS NO AFFILIATION TO THE SCHOOL. WE HAVE THE RIGHT TO ACCEPANCE THEREOF. WE WILL MAKE USE OF CREDIT BUREAUS AND DEBT COLLECTOR AGENCIES TO VERIFY INFORMATION, TO CHECK AFFORDABILITY and COLLECT ANY OUTSTANDING FEES OWED TO THE AFTERCARE ZONE.

INDEMNITY FORM

I/We THE UNDERSIGNED

MOTHER: _____ FULL NAME AND SURNAME OF MOTHER

FATHER: _____ FULL NAME AND SURNAME OF FATHER

OF CHILD: _____ FULL NAME AND SURNAME OF CHILD

Hereby:

1. Indemnifies and holds KIDS FUN ZONE (herein referred to as "The Aftercare"), The Director, Management and Staff harmless in respect of any injury, accident or emergency, of any nature whilst in the care of the Aftercare. If the said injury, accident or emergency, was not attributed because of gross negligence of the Aftercare
2. Agree that if the Aftercare is unable to reach me/us and it is the opinion of the Manager or staff member of the Aftercare that medical care is deemed necessary to my child. The staff member shall have the authority to remit my child to the nearest medical facility in the surrounds for the necessary treatment, the cost of which I/We will be responsible for.
3. Acknowledge that I/ We have read and understood the rules and Policies of the Aftercare and agree to abide and be bound thereto.
4. Confirm that I shall ensure that no jewelery, cell phones, tablets or items of value be brought to the Aftercare as we have been advised that the Aftercare is unable to secure them. I/We indemnify the Aftercare, its Management or Staff against any theft, loss damage or destruction to any property of whatever nature brought into Aftercare Premises by myself or /Us or My/Our child.
5. Agree and consent of their duly authorized agents conducting searches enquiries and/or credit information bureau and or grantors for the purpose of making credit risk management related decisions. The Aftercare may hold and process by computer or otherwise any information obtained about the parent as a result if their liability for Aftercare fees.
6. Understands that sending your child to Aftercare is voluntary and no force is upon you to make use of this service.
7. Kindly note that preference will be given to working parents.
8. Agrees to adhere to all Covid-19 Health Protocols and Procedures laid out by Education Department as per health guidelines.

PARENTS' SIGNATURE

MOTHER: _____

DATE: _____

FATHER: _____

DATE: _____

FEE STRUCTURE AND AGREEMENT

Aftercare hours Monday – Thursday 13:20 -17:20 and Fridays 12:45 -17:20

Advanced fee differs (per hour slot) Therefore, please enquire about your amount due.
Mrs Cassiem Cell: 0812703747

ADVANCED FEE: Enquire your advanced amount at Aftercare
Please note: due to the uncertainty of Covid, some things are not very clear as yet. All these factors have to be considered in making the following decisions until instructed otherwise.

PLEASE NOTE THAT FEES ARE IN PROCESS OF BEING AMENDED DUE TO THE DISRUPTIVE ROTATIONAL PROGRAMME. DECISIONS AND ADDITIONS WILL NOT BE MADE HASTILY. PLEASE BEAR WITH US AS WE ARE IN TRANSFORMATION PROGRESS AND ON A LEARNING CURVE.

NEW DISMISSAL TIMES:
Monday to Thursday 13:20 till 17: 20
Fridays 12:50/13:00 till 17:20

AMOUNTS TO BE RELEASED SOONEST.

PACKAGE INCLUDES:

- Safe and secure environment
- Security at access points
- Remote gates for controlled access
- Camera surveillance
- Park area with jungle gym and monkey bars
- Outdoor play with adult supervision
- Reading, homework, movie time and dance
- Nap time on request only
- Aftercare outdoor contact play under Adult Supervision, only when the ban is lifted or adjusted
- Basic toiletries: tissues, toilet paper, wet wipes, hand soap, sanitizer, paper towels
- Tecno based communication
- Aftercare outdoor contact play under Adult Supervision, only when the ban is lifted or adjusted

NB: Parents to provide a healthy snack for snack time.
Please refrain from sending Coke or any other fizzy drinks.
Water is a healthier option.
Should a fundraiser arise, please try to support

SIGNATURE: MOTHER _____

SIGNATURE: FATHER _____

TERMS AND CONDITIONS

A cancellation notice is only valid if signed by both, the parent / legal guardian and an authorised Aftercare representative. In the case of a learner not making use of the Aftercare for whatever reason, the Parent will still be liable for the full amount for that month. Registration for Aftercare is annually. An additional fee of R30-00 will be charged for late pick-ups. When collecting your child, please allow him/her a few minutes to pack away whatever he/she is busy with. Please ensure that your child says goodbye to both of the register supervisors to ensure your child is accounted for. Do not call your child to come to the gate, if the supervisor on duty does not know the child has to leave. Should anyone other than the parent or guardian be fetching your child, please notify the supervisors in advance by w. app, telephone or sms. Please note that if no such notification has been received, the child concerned will not be released from our care. Having to call you at this time will be additional. R5 will be charged for each call made to contact you. Please keep us updated of any changes to your contact details in case of an emergency.

If your child will not be attending the Centre for any particular reason, e.g. dentist appointment or going to play with a friend, etc., please notify the supervisors beforehand. Do not tell your child to not come to Aftercare because you will be coming early. Let the child come to Aftercare, in case you run late. The supervisors will not be held responsible for any child who fails to report to After-Care. Homework for Grade 2 - Grade 7 will be encouraged and supervised, but the onus still remains on the parents to see that all homework is completed. Due to the irregular times that kids leave the Aftercare, we are unfortunately unable to ensure the accuracy of the homework. As a safety precaution, children attending after-care are required to remain within set boundaries at all times. Children will be clearly informed as to where these boundaries are. The After- Care supervisor will receive instructions to this effect from the office. Children must adhere to School rules and After-School Care Centre rules at all times. Parents are welcome to discuss any problems or suggestions with Mrs Cassiem. alternatively, email us on kidsfunzone73@gmail.com

DISCIPLINE: Kids will be expected to obey all the Aftercare rules. We do not tolerate rudeness, disrespect, stealing, lying, bullying, or any bad behavior. Please understand that supervisor of Aftercare has the right to refer kids to the Principal if they have broken rules or are making the environment unpleasant for others. Kids who are incompatible, may have to be withdrawn at the discretion of the supervisor, together with the Manager of Aftercare. Children will not be allowed to wait outside after closing time as well as waiting outside to be collected (early) without the knowledge of the supervisor. Parents who contravene this regulation, will have their children withdrawn from Aftercare. In an emergency, parents are to telephonically contact the supervisor. Parents who are running late are to make alternative arrangements and notify the Aftercare.

NB: All clothing must be clearly marked for the reason of changing into casual clothing.